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Chancellor's | Fall 2005

Critical Issues



How Do I Pass this Test?

One thing we get asked more than any other question is, "How do I pass the test?" Your first step after receiving a study guide is to get the outline for that particular test. You can obtain outlines for Excelsior exams at www.excelsior.edu or 1-888-647-2388. For CLEP tests, log on to www.collegeboard.org/CLEP or call 1-800-257-9558. The CLEP and Excelsior outlines will list what may be covered on the actual exam.

them down into groups. Start with ten flashcards, memorize those, and once you know all those terms, add five or ten more flashcards. Before you know it, you will be able to identify all the terms you need for the exam. We recommend that you do not take these two exams concurrently or consecutively. After you have completed one, take a general exam, and then start the other one. For example, complete A&P, then take Lifespan Psychology, then start Microbiology. Your brain will thank you for the break.

you want to include in your essay. Then organize and add details. Another thing you must do to prepare is familiarize yourself with the literature listed on the recommended reading list in the preface of your study guide. There are two books listed that you need to check out from your local library or buy from your university or online bookstore. You do not want to wait until the end of the program to take this test. It takes approximately 45 days to get your results because three people have to read and grade your essays. Waiting on the results could cause a lag in your testing schedule.

Use each outline to study the Chancellor's guide. First, read through the entire guide and take the practice quizzes. Then use the content outline to reread and focus your studies. Make sure you know all the information in the guide, but also pay special attention to what is listed on the outline. Once you have completed reading and studying the guide, take the practice exam. If there are questions that you guess at the answer or that you miss, go back and study that section again. Also, use the audio media that Chancellor's sends you. You can listen while you drive to work. The subliminal learning may just help you pass the test. Keep in mind that these tests ARE passable. Chancellor's has a very high success rate. Do not be discouraged; you can pass the test!

AMERICAN LITERATURE

For American Literature, you will have to do outside reading to pass the exam. When studying for this exam, your first step should be a stop at the library to check out an anthology of American Literature. This test involves identifying authors by their work and analyzing works. If you have studied an author's work, you will be able to pick it out on the test. By reading these works you will also be able to analyze works you see on the exam because although you may not have read that actual work, you have read something like it.

ENGLISH COMPOSITION

The only thing you need to know about how to pass this test is PRACTICE! The purpose behind this exam is to see if you can write proficiently. Find someone who knows grammar and structure, and have this person proofread your papers. You may also want to have him/her time you while you write. To prepare, you may want to start with brainstorming. Write down everything

MICROBIOLOGY AND ANATOMY & PHYSIOLOGY

When you study for these exams, your focus is going to be on memorization. The best way to memorize a lot of material quickly is to make flash cards. When you do this, you will probably have a very large stack of flash cards. In order to memorize all of those terms, you may want to break

Congratulations!

CarePlan clients who have passed the CPNE

ALBANY
D. Mark Andrews
Joel Gallimore
Ping Lee
Kelley Leonard
Marcia Lyford
Jeff Riedel

AMARILLO
Amanda McCage
Doty Montgomery

ATLANTA
Lorraine Bortner
Elizabeth Edwards
Lynn Frost
Michelle Hughes
Larry Kimbrel
Haidy Willis

COLUMBUS
Renee Clevenger
Ted Faulkner
James Hutchinson
Rebecca Kelley
Tina Morrow
Mary Pat Murry
Kimberly Pekarek
Ruth Slater
Mary Speer

GRADY
Katrina Luckey
Maria Whittington

GWINETTE
Faye Hughes
Alva Rose
Vicki Tate
Jim Toler

LONG BEACH
Elena Johnson

MADISON
Cindy Chen
Cally Freihammer
Diane Holicky
Joleen Incze
Serge Jean
Denise Pfeil
Lillie Quiett
Sheila Sawyer
Tammie Wolfe

PLANO
Erica Garvin
Saskia May
Eileen Mullinicks
Marshall Reyes
Ellen Wahagheghe
Raini Walker

RACINE
Shana Belmontes
Jessica Fox
Pauline Liggett
Debbie Moser
Teresa Shuler
Stan Swartz

Tawnye Thomas
Ben Weger

SCHENECTADY
Abrana Belcher
Sue Hoke
Kathleen Neuhausser
Rachel Zack

**SOUTHERN MEDICAL
REGIONAL CENTER**
Lori Stevens
Elise Teehan

SYRACUSE
Shannon Bartlett
James Block
Lisa Palmer
Elaine Watkins
Rose Williams



Could you use \$75?

If you have friends or colleagues that would be interested in Chancellor's Learning Systems, please call and tell us about them! You will receive a \$75.00 bonus for every referral that signs up for five or more study guides.

Excelsior 2005-2006 Price Increases

Abnormal Psychology	\$185
Anatomy & Physiology	\$255
English Composition	\$295
Ethics	\$185
Gerontology	\$185
Life Span	\$165
Microbiology	\$165
Psychology of Adulthood & Aging	\$185
Nursing Concepts 1	\$215
Nursing Concepts 2	\$215
Nursing Concepts 3	\$215
Nursing Concepts 4	\$215
Nursing Concepts 5	\$215
Nursing Concepts 6	\$215
Nursing Concepts: Foundations of Professional Practice	\$215
Undergraduate Application for Admission	\$65
Enrollment Fee	\$895
Student Service Annual Fee	\$450
Graduation Fee	\$490
CPNE	\$1625
Information Literacy Course	\$250

Important Information for Our Colorado Clients!

As of January 1, 2006, Excelsior College graduates intending to obtain RN licensure in the state of Colorado will be required to complete additional clinical experience before being able to sit for licensure. In order to avoid these additional requirements, you must submit your Undergraduate Application for admission by **November 15, 2005**, and enroll with Excelsior College before **January 1, 2006**. Call Excelsior College Nursing Admissions at **1-888-647-2388** to learn how to enroll!

A New Voice

Many of you who call for support as you pursue your studies have gotten to know Donna Reynolds. Donna has moved on to pursue other interests, and we wish her the best. We are proud to introduce the newest member of our client support staff, Tonell Broaders. Tonell's prior experience in the university setting will be an asset to our many clients. If you have questions or concerns, or if you just need motivation, don't hesitate to call her.

Ch-ch-changes

Fall is here and it's time for a change! Over the next few months Chancellor's will be making the much-awaited transition from audio cassettes to CDs. In addition, your study guides will be getting a complete makeover! You will still receive the same great study material, but it will have a whole new look. We guarantee the new design will make the grade...just like you will when you use our study guides!

New Horizons

Larry Allen was surfing the Internet looking for an RN program when he came across Chancellor's Learning Systems. He compared it to other programs and decided that Chancellor's was the place for him. He has now completed eight exams successfully and has discovered that he loves learning.

His favorite exam so far has been, surprisingly, American Literature. He was nervous about studying the subject at first, but then found that he truly enjoyed it and now even gets a "Poem a day" in his email. He scored a 62 on the exam. He felt his most difficult class was Microbiology because of the intricacy of the subject. It seemed like a lot of information for him. He did, however, score a B on the exam. He has also taken advantage of the services that Chancellor's offers. "Don't hesitate to call Client Support and use the message board!"

He has studied from four to twelve weeks per exam, taking longer on American Literature, Microbiology, and Anatomy & Physiology. He says that he studies about eight hours per week and only studies in 20-30 minute increments. He has been studying for one year, but stresses that he has taken breaks and vacations during that year to help with the studying. He is pretty proud that he now has thirty-two credits completed, and he's been able to work at his own pace. He says that once he takes a test, he takes the rest of the week off. It helps him relax and get mentally prepared for his next exam.

It seems that nursing may just run in his family. He has two grown children. His daughter is an RN, and his son is now going into the nursing program. Larry is currently working as a nurse at ARC. On his next birthday, Larry will be 60 years old. He says, "It's never too late! Don't think you're ever too old [for this program]. It's opened up new horizons for me!"



CarePlan Lab Quotes

"This whole training process has been excellent! Instructors were great! Thank you so much for doing what you do. I would be totally lost if I didn't come here. I have nothing negative to say, only positive. Keep up the good work."

"Be prepared and do the CarePlan Study Lab. I was the only one of the six in my group that had been to the study lab. Two did not pass; three had repeats but finally passed. I passed everything the first time!!"

"The material in the study guide and the CarePlan lab was easier to understand when broken down by our instructors."

"I would have been overwhelmed to take the CPNE without Chancellor's. Everyone who sees how prepared you are says, 'I wish I had gone there.'"

"I was so glad that I attended Chancellor's lab. It helped tremendously. I don't know how anyone could get through this weekend without it. There were six of us that passed and all had taken the lab! Staying focused and taking one PCS at a time was the key for me."



Almost THERE!

Cheryl Palumbo is a Bayada home health care nurse who specializes in tracheostomies. She has been studying for her ASN for two years using the Chancellor's study guides. She had all fourteen guides to do, and completed one every six to eight weeks – some took longer because of major surgery each year. She has been studying to be an RN while her son is studying to be a chiropractor. He has one year left. She said the timing was great because they would both be studying subjects such as Anatomy and Microbiology at the same time, and there were lots of phone calls back and forth. Since she works the 3-11 shift in home health care, she has been able to study in the evenings when her patients are asleep.

The CarePlan lab was part of her plan from the very beginning. She prepared for the lab by studying the Excelsior guide, which she found very large and very confusing. She was happy to see our much simpler CarePlan lab guide come in the mail. She made sure she knew the critical elements, as recommended, before she came to the lab.

Cheryl plans to take the CPNE exam in December. The Excelsior flash cards make up much of the focus of her studies. Pneumonics are another

focus. She feels you must have a way to remember all the facts you need to know for the CPNE, and pneumonics really help. She feels the hardest part of the CPNE for her will be to keep it simple – to do exactly what they ask for, and no more or less. She feels this will be difficult for her because of her background in home health, but "if I can keep it simple, I've got it made!" Focus will be her main advantage when taking the exam, as that is one of her strong points.

Everyone, including Cheryl, knows that the CPNE is stressful. Her answer to stress is the deep breathing she learned in her previous training. "Stress makes you stop breathing, and that cuts off the flow of blood to your brain!" Deep breathing has gotten her through a lot of tough situations in nursing.

What will Cheryl do when she is an RN? She is not sure, but she wants to do something challenging, like working on medical fraud cases with an attorney. "The world is my oyster once I get my RN." With that attitude, she will surely succeed. Good luck, Cheryl!!